

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP
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12th March 2024

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 19th March 2024 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA(Hons) PSLCC
Clerk to the Council

AGENDA

- 1) **Apologies for absence:**
- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) **County & District Councillor Reports (for information only)**
County Cllr. Letch's report circulated to councillors 28th February 2024.
- 5) **Chairman's Report (for information only)**
- 6) **Minutes** – to approve the minutes of the meeting held on the 16th January 2024
- 7) **Asset Committee** – to consider the formation of an assets committee. To consider the creation of an assets map of the parish.
- 8) **Playground** –

- i. A grant has been provisionally allocated to the Council from the Suez fund, subject to further documentation sent 6th March.
- ii. Maintenance funding for the annual safety checks/repairs.

9) PLANNING – Mid Devon District Council have asked for comments from the parish council on the following planning applications –

i. 24/00120/FULL Installation of 22 ground mounted solar panels, Penstone Barton, Colebrooke. Colebrooke Council welcomes and accepts the benefits of this installation, in both climate and practical ways. However Council feel that due to the high position on the hillside it will stand out in an otherwise green landscape.

This is something that residents, including the applicants, were very concerned about with a previous planning application on the same hillside. The applicant in that case subsequently moved the array further downhill to reduce the impact on the landscape.

As such, Council ask that the Solar Panels be moved downhill, or be suitably screened to remove the harsh visual impact.

Sent to Planning 15/02/2024

- ii. 24/00427/00429/00421 Erection of a building over silage clamp(s) A; B & C, Land and buildings Brocks Farm, Colebrooke.

Decisions –

- i. 23/01954/FULL Erection of a dwelling and garage following demolition of existing barn (Barn 1) Pennyland Farm, Yeoford.
APPROVED
- ii. 23/01956/FULL Erection of a dwelling and garage following demolition of existing barn (Barn 3), Pennyland Farm, Yeoford
APPROVED
- iii. 22/02838/LBC Listed building consent for installation of wood burning stove and flue; installation of replacement first floor windows on north elevation and removal of internal wall. Spencer House
APPROVED
- iv. 23/01652/FULL Erection of agricultural livestock and storage building, Easterbrook Lane
APPROVED

10) FINANCE

Expenditure	Linden Lea – grass cuts February	£160.00	BACs
	VisionIct – annual website hosting to 2025	£161.26	BACs
	Employment February & March	£501.86	BACs
	Clerk’s expenses Q4	£123.20	BACs
	PAYE Q4	£125.60	BACs

No expenditure incurred during February so no bank statement.
Council to resolve to accept the accounts as presented.

11) Policies – to consider and update the following polices as necessary.

- a) Complaints Policy (last reviewed 2020)
- b) Asset Register Policy
- c) Risk Assessment Council
- d) Risk Assessment Open spaces

12) Town & Parish Charter – this is between Mid Devon Council and towns/parishes and is up for checking and renewal. Council comments welcome.

13) Devolution in Devon – Consultation on the creation of a Combined County Authority closes on 24th March. Any comments as local council voices are welcome.

14) Memorial application – Nora Clemence

15) Clerk's Report (for information only)

- a) Your clerk has 4 holiday days (a week) left to take before the end of this holiday year. Please may I either push this into the next holiday year, or receive payment instead.
- b) Andy from Linden Lea Gardens is happy to continue to cut various grass around the parish in 2024 for the same cost as this financial year. However he does say he will need to increase prices in 2025.

Items for information

Date of next meeting - Tuesday 21st May 2024 at 7pm in the Village Hall.

Information emails

Roadmap Newsletter (sent 23/01) DALC Bulletin 03 (sent 25/01)

Devon Climate Emergency February newsletter (sent 13/02)

ConnectMe Devon News (sent 13/02) DALC Bulletin 06 (sent 15/02)