

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP
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12th March 2025

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 18th March 2025 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA(Hons) PSLCC
Clerk to the Council

AGENDA

- 1) **Apologies for absence:**
- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) **P3 Footpaths** – to receive a report
- 5) **County & District Councillor Reports (for information only)**
County Cllr. Letch's February report circulated to councillors on 4th March.
- 6) **Chairman's Report (for information only)**
- 7) **Minutes** – to approve the minutes of the meeting held on the 21st January 2025
- 8) **PLANNING** – Mid Devon District Council have asked for observations from the parish council on the following planning applications –

- i. 25/00133/PNCOU Prior notification for a change of use from commercial, business and service use Class E to a mixed use of commercial, business and service Class E and one flat Class C3 under Class G.
SUPPORTED (emailed 14/02)
- ii. 25/00153/HOUSE Erection of timber framed hay/feed store and animal shelter, Fairfield, Colebrooke.
SUPPORTED (emailed 06/03)
- iii. 25/00251/HOUSE Change of use of land to domestic to include the formation of vehicular access and parking area, land at NGR 277196 101025 Coleford
SUPPORTED (emailed 06/03)
- iv. 25/00320/HOUSE Construction of an outdoor swimming pool, erection of associated plant room, alterations of wall to south, extension to east and west stone walls and landscaping works, Paschoe House, Bow.
- v. 25/0321/LBC Listed building consent for extension to west stone wall, Paschoe House, Bow.

Results

- a) 25/00001/HOUSE Erection of single storey extension and formation of new window opening on west elevation at ground floor level, Brocks Farm, Colebrooke.
APPROVED
- b) 25/0027/CAT Tree works at The Old Smithy, Colebrooke.
NO OBJECTIONS

9) FINANCE

Expenditure	Visionict – annual subscription to 2026	£161.26	BACs
	Visionict – migration of .gov.uk emails	£480.00	BACs
	Employment February & March	£519.36	BACs
	PAYE Q4	£194.60	BACs
	Linden Lea – grass cuts & pruning	£247.50	BACs
Income			

Bank statement and Reconciliation for January and February circulated to all councillors prior to this meeting.

Council to resolve to accept the accounts as presented.

10) Defibrillators – at Coleford and Colebrooke. Both need battery and pads cartridges replacing as they were installed in 2021. Arrangements have been made for replacements at £112 + VAT to be invoiced after 31st March.

11) Grant Application – Application received from the Colebrooke Bell to facilitate the continuation of the Bell.

12) VE Day 80th Anniversary – for discussion and possible action. To agree to purchase a flag at a cost of £19.99.

13) Open spaces

- a) Coronation copper beech tree. The application to have the tree removed is currently with Mid Devon Planning authority – the result should be with Council after the 28th March.
- b) Footpath strimming.
- c) Chapter 8 training – to receive an update.
- d) To consider the possibility of a bench to be sited on one of the footpaths.

e) Dog poo bags hung in the hedges – to consider notices/bins.

Clerk's Report (for information only)

- i) Joint statement on devolution and local government reorganisation circulated to councillors on 4th March.

Councillors Reports (for information only)

Items for information

Date of next meeting - Annual Council Meeting 20th May 2025 at 7pm in the Village Hall.

Information emails

February Climate Emergency newsletter

DALC Bulletin 08 (sent 14/02)

DALC Bulletin (sent 25/02)

DALC Bulletin 11 (sent 06/03)