

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP
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10th March 2026

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 17th March 2026 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA(Hons) PSLCC
Clerk to the Council

AGENDA

- 1) **Apologies for absence:**
- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) **County & District Councillor Reports (for information only)**
 - 4a) **Proposal from District Cllr. Chenore** – to discuss the possibility of an annual Community Champion/Community Award Scheme.
- 5) **Chairman's Report (for information only)**
- 6) **Minutes** – to approve the minutes of the meeting held on the 20th January 2026
- 7) **PLANNING** – Mid Devon District Council have asked for observations from the parish council on the following planning applications –
 - i. 26/00100/FULL Demolition of existing barn, change of use of land to domestic garden and erection of boundary wall, Barn & Springers Brook, Coleford.

Having reviewed MDCC Planning 26/00100/FULL, Colebrooke PC notes that the building is in a perilous state and may pose a risk to life to both vehicle occupants and pedestrians on the adjacent highway and people accessing the nearby play-area. Noting that the barn appears to fall inside the conservation area, the Conservation Officer's views should be sought in respect of this application. The engineer's report states that making the barn safe would be a major undertaking which would incur considerable cost and would likely take some time to complete, potentially requiring the closure of the adjacent highway and restricting access to the play-area for an extended period. The barn is not, to Colebrooke PC's understanding unique and whilst its demolition would change the vista in the immediate area, that change would not, in our view be detrimental; the additional green space might actually be an improvement.

Colebrooke PC supports the application in principle, cognisant of the conservation aspects but mindful of the importance of managing risk to life (or of injury) as a priority. Whilst access to the play-area and road may need to be restricted during a demolition, this will likely be for a much shorter period than would be required for a complex repair; the closure of a relatively busy highway through the village would also have risk-to-life implications and would disrupt school transport as well as local residents car travel.

SUPPORTED (emailed in 05/02/26)

8) FINANCE

<i>Expenditure – February</i>	<i>Visionict – website hosting/support 26 to 27</i>	<i>£175.76</i>
	<i>DALC – Good councillor course</i>	<i>£18.00</i>
	<i>SLCC – Half share training seminar June</i>	<i>£51.00</i>
	<i>Employment – February</i>	<i>£267.88</i>
<i>All paid 21st February 2026</i>		
	<i>Employment March</i>	<i>£267.88</i>
	<i>PAYE Q4</i>	<i>£201.00</i>
	<i>Clerk's expenses Q4</i>	<i>£232.20</i>
	<i>Chairman's allowance – spent</i>	<i>£50.00</i>

Income

Bank statement and Reconciliation circulated to all councillors prior to this meeting.
Council to resolve to accept the accounts as presented.

9) Parish Map – to receive an update.

10) Clerk's Report (for information only)

- i) After attending 'Cemetery Matters' course, I have checked our cemetery charges and rules. Up to date though the charges are dated 2022. Perhaps Council should include a line which states non-biodegradable items on graves are no longer permitted. Memorials should be inspected.
- ii) Request to move 2 weeks due holiday this year ending 31st March, into next year and to take these 2 weeks w/c 27th April to 8th May inclusive.
- iii) Mid Devon are hosting the parish and town clerks event on 29th April at 6pm. Considering this at the moment, as I will be on annual leave.
- iv) Two Moors Way 50th birthday, being marked with a series of walks.

11) Councillors Reports (for information only)

Items for information

Date of next meeting - 19th May 2026 at 7pm in the village hall.

Information emails

DALC Newsletter 05 (sent 28/01)

DALC Newsletter 06 (sent 02/02)