

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP
Tel: 07903 172174 Email: clerk@colebrooke-pc.gov.uk

14th July 2026

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 21st July 2026 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA(Hons) PSLCC
Clerk to the Council

AGENDA

1) Apologies for absence:

2) Declarations of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

3) Public Discussion: An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.

4) County & District Councillor Reports (for information only)

5) Chairman's Report (for information only)

6) Minutes – to approve the minutes of the meeting held on the 26th May 2026

7) PLANNING – Mid Devon District Council have asked for comments from the parish council on the following planning applications –

Decisions –

- a. 26/00706/PNAG Prior approval for excavation works to form an earth bank slurry lagoon land at Horwell Barton, Colebrooke
Prior approval not required

8) FINANCE	<i>Play Inspection Company</i>	<i>£174.00</i>
	<i>Linden Lea – grass cuts & strimming</i>	<i>£231.00</i>
	<i>Employment June</i>	<i>£267.88</i>
	<i>HMRC Q1</i>	<i>£200.80</i>
	<i>All paid 26th June 2026</i>	

Linden Lea – grass cutting	£264.00
Visonict - .gov.uk annual renewal	£30.00
Employment July	£267.88
Clerk expenses Q1	£93.40

Income	Bank interest	£82.65
	Cemetery	£40.00

Bank statement and Reconciliation circulated to all councillors prior to this meeting, including statement of reserves and balances against budget to date

NB Council do not have any earmarked reserves – to discuss.

Council to resolve to accept the accounts as presented.

9) Playground annual inspection report – to agree actions and associated expenditure.

10) Parish Map – to receive an update; Cllr. Gaston

11) Policies – to agree the following policies are fit for purpose.

- a) Complaints Policy – updated to include data complaints.
- b) Grievance Policy

12) Clerk's Report (for information only)

- i. Request for annual leave from 17th August to 28th August inclusive (2 weeks)
- ii. Request consideration for an uplift in salary scale from SCP26 to SCP27 £19.81 per hour. An increase of 49p per hour.

Items for information

Date of next meeting - 15th September 2026 at 7pm in the Village Hall.

Information emails

DALC Bulletin 27 (sent 18/06)	DALC Bulletin 29 (sent 01/07)
DALC Bulletin 30 (sent 08/07)	DALC Bulletin 31 (sent 13/07)