

# COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP  
Tel: 07903 172174 Email: clerk@colebrooke-pc.gov.uk

13<sup>th</sup> January 2026

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 20<sup>th</sup> January 2026 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham BA(Hons) PSLCC  
Clerk to the Council

## AGENDA

- 1) Apologies for absence:** Cllr. Smith.
- 2) Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) County & District Councillor Reports (for information only)**
- 5) Chairman's Report (for information only)**
- 6) Minutes** – to approve the minutes of the meeting held on the 18<sup>th</sup> November 2025
- 7) PLANNING** – Mid Devon District Council have asked for observations from the parish council on the following planning applications –

### Decisions

- i. 25/01542/FULL Erection of extension to existing agricultural building, Butsford Barton, Colebrooke.

## GRANTED

**8) Parish Map** – ideas to be discussed and taken forward.

### **9) FINANCE**

Expenditure	- December totals	£733.00	PAID
	Employment January	£277.88	
	Clerk's expenses Q3	£103.20	
	Office 365 renew subs	£84.99 – payable to Clerk	

#### Income

Bank statement and Reconciliation circulated to all councillors prior to this meeting.  
Council to resolve to accept the accounts as presented.

**10) Budget** – to resolve to set the budget as circulated prior to this meeting.

**11) Precept** – to resolve to set the precept for the year 2026/2027 based on the agreed budget.

**12) Two Hundred club for the Bell –**

**13) Millennium Triangle** – to receive suggestions.

**14) Seat in the Cemetery** – to discuss best methods of securing the seat donated by Colin Langton.

**15) Clerk's Report (for information only)**

**16) Councillors Reports (for information only)**

### **Items for information**

**Date of next meeting** - Tuesday 17<sup>th</sup> March 2026 at 7pm in the village hall.

### **Information emails**

DALC bulletin 52(sent 04/12)