

Minutes of the meeting of Colebrooke Parish Council held on Tuesday 18th March 2025 7pm in the Village Hall, preceded by the Annual Parish Meeting held at 6.30pm in the Village Hall.

Annual Parish Meeting

No attendees

Present – Cllr. Smith (Chairman); Cllr. Johnson; Cllr. Wallace; Cllr. Green; Cllr. Hann; Cllr. Charlton-Anne; Cllr. Manning; Cllr. Gaston; Penny Clapham (Clerk); N. Wallace (Footpath Warden)

- 1) Apologies for absence:** Cllr. Enderson – apologies accepted for the reasons given.
- 2) Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) P3 Footpaths** – to receive a report. Nicky Wallace reported that the badly drained footpath has been cleared (at the moment) by Highways. Completed the annual forms, there are a few repairs needed, a fallen tree that needs removing plus the path could do with repairs. Chairman thanked Nicky for all she has done and is doing regarding the parish footpaths.
- 5) County & District Councillor Reports (for information only)**
County Cllr. Letch's February report circulated to councillors on 4th March.
District Cllr. Chenore. Offered apologies from Cllr. Binks. Any questions about unity. The district councils have put in proposals to Government; explained some of the actions being taken by district councils; some parishes already putting in plans going forward. There are no clear answers at present. Cllr. Smith mentioned that the 3 week bin collection is causing concern with residents as if full, a bag beside the bin will not be collected. This is contributing to fly tipping.
Recycling is up.
- 6) Chairman's Report (for information only)** The locality fund will be available in the next financial year. A bomb scare last Friday at Poacher's Cottage – this was removed by the bomb squad.
- 7) Minutes** –the minutes of the meeting held on the 21st January 2025 were approved and signed by the Chairman as a true record.
- 8) PLANNING** – Mid Devon District Council have asked for observations from the parish council on the following planning applications –
 - i. 25/00133/PNCOU Prior notification for a change of use from commercial, business and service use Class E to a mixed use of commercial, business and service Class E and one flat Class C3 under Class G.
SUPPORTED (emailed 14/02)
 - ii. 25/00153/HOUSE Erection of timber framed hay/feed store and animal shelter, Fairfield, Colebrooke.

- SUPPORTED (emailed 06/03)
- iii. 25/00251/HOUSE Change of use of land to domestic to include the formation of vehicular access and parking area, land at NGR 277196 101025 Coleford
SUPPORTED (emailed 06/03)
- iv. 25/00320/HOUSE Construction of an outdoor swimming pool, erection of associated plant room, alterations of wall to south, extension to east and west stone walls and landscaping works, Paschoe House, Bow.
SUPPORTED
- v. 25/0321/LBC Listed building consent for extension to west stone wall, Paschoe House, Bow.
SUPPORTED

Results

- a) 25/00001/HOUSE Erection of single storey extension and formation of new window opening on west elevation at ground floor level, Brocks Farm, Colebrooke.
APPROVED
- b) 25/0027/CAT Tree works at The Old Smithy, Colebrooke.
NO OBJECTIONS
- c) 25/00164/CAT Notification of intention to remove 1 beech tree within the conservation area, The Old School House, Colebrooke.
NO OBJECTION
- d) 25/00221/PNAG Prior notification of an agricultural storage building, land at Snells Farm, Colebrooke.
The prior notification is deemed sufficient and this is considered to be permitted development.

9) FINANCE

Expenditure	Visionict – annual subscription to 2026	£161.26	BACs
	Visionict – migration of .gov.uk emails	£480.00	BACs
	Employment February & March	£519.36	BACs
	PAYE Q4	£194.60	BACs
	Linden Lea – grass cuts & pruning	£242.00	BACs
	Clerk's expenses Q4	£110.70	BACs
Income			

Bank statement and Reconciliation for January and February circulated to all councillors prior to this meeting.

Council resolved to accept the accounts as presented. Proposed by Cllr. Hann, all agreed by show of hands.

10) Defibrillators – at Coleford and Colebrooke. Both need battery and pads cartridges replacing as they were installed in 2021. Arrangements have been made for replacements at £112 + VAT to be invoiced after 31st March. Noted.

11) Grant Application – Application received from the Colebrooke Bell to facilitate the continuation of the Bell. £500 has been applied for. Invite the editors to create a poster to put onto noticeboards. Proposed by Cllr. Charlton-Anne. All in favour by show of hands.

12) VE Day 80th Anniversary – for discussion and possible action. To agree to purchase a flag at a cost of £19.99. Cllr. Charlton-Anne concerned that a flag might not be seen by many people. Suggested some signs from the Royal British Legion could be sited in each hamlet. Clerk to order 8 signs.

13) Open spaces

- a) Coronation copper beech tree. The application to have the tree removed is currently with Mid Devon Planning authority – the result should be with Council after the 28th March. Permission has been received to remove this tree. Resolved to remove the tree immediately. Proposed by Cllr. Smith.
- b) Footpath strimming. This will be contracted out from early June.
- c) Chapter 8 training – to receive an update. Two councillors are attending the course this Friday, 21st.
- d) To consider the possibility of a bench to be sited on one of the footpaths. Cllr. Gaston suggested Rag Lane as there is a good position with views. Clerk to action with the Locality Fund in the new financial year and after the County council elections.
- e) Dog poo bags hung in the hedges – to consider notices/bins. Put a notice in the Bell, plus in the notice boards. Please do not hang them in hedges.

Clerk's Report (for information only)

- i) Joint statement on devolution and local government reorganisation circulated to councillors on 4th March.
- ii) Dog mess on the road between Colebrooke and Penstone (if not brought up by the complainant) suggest dog warden.
- iii) Scheme for collecting scrap metal and raising funds from the sales. Could a capital project be started to fund a car park area in Coleford. Location could be a problem. Potential of a field to be used as a landing site for the Air Ambulance. Next meeting agenda.

Councillors Reports (for information only)

Cllr. Manning reported some spam emails

Items for information

Date of next meeting - Annual Council Meeting 20th May 2025 at 7pm in the Village Hall.

Meeting closed at 8.15pm

Signed.....

Date.....

Information emails

February Climate Emergency newsletter
DALC Bulletin (sent 25/02)

DALC Bulletin 08 (sent 14/02)
DALC Bulletin 11 (sent 06/03)